

Idaho Infant Toddler Coordinating Council Meeting Minutes, February 2, 2018

Attendees Present:

David Allen, Christy Cronheim, Charlene Davis, Shannon Dunstan, Mary Gauthier, Jen Haddad, Carrie Hull, Cathie Johnson, Teresa Kross, Angela Lindig, Kathy McGill, Paula Mason, Ellen Neff, Judy Neil, Suzanne Peck, Emily Petersen, Ericka Rupp

Staff Present: Sue Harpold, Stephanie Perry, Melaine Shephard, Anna Smith, Margaret Odedo (recorder)

Attendees Excused: Cindy Brock, Chad Cardwell (staff), Sen. Fred Martin, Omair Shamim, Mechelle Wilson

GUEST: Baby Easton

Facilitator	Tasks/Topic	Discussion	Action
Emily Petersen	Welcome and Icebreaker Activity	Chair Emily Petersen welcomed all members and then proceeded with an icebreaker activity.	
Emily Petersen	Review and Approval of Minutes	Vice-Chair Carrie Hull moved that the minutes of 11/17/17 be accepted as written. Seconded by Christy Cronheim. Being no objection, motion passed.	
Evelyn Foard Shaw, Sherry Franklin, Early Childhood Technical Assistance (ECTA) Center	State Interagency Coordinating Councils; National Perspective	<p>Evelyn and Sherry provided the Council with the following information:</p> <ul style="list-style-type: none"> • Outcomes for participants. • SICC in the Federal context • IDEA Historical context • Part C of IDEA • Results-driven Accountability • Statute and Regulations • SICC Composition Requirements • Meeting, use of funds, functions, and/duties of the council. <p>(see SICC PowerPoint for additional information)</p>	<p>Include the PowerPoint in New Members orientation packet.</p> <p>Obtain policy and procedure manual examples from Siobhan Colgan.</p>

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Stephanie Perry	SSIP & EPSDT State Plan Amendment Update	<p>Stephanie provided a quick overview of our State Systemic Improvement Plan (SSIP), reminding everyone that it is our quality initiative project where we are working to increase the rate of social emotional growth of children in our program. We are focusing on infrastructure and providing some knowledge and skills to our direct service staff. Regions 1 & 2 are going to do some more in-person training. We are going to be adding some questions to the parent survey that will give us some additional data points. Additionally, we are compiling our evaluation data that is due to OSEP (Office of Special Education Programs) in April.</p> <p>Stephanie then stated that the State Plan Amendment defines Medicaid benefits and it looks like the new rules will pass both the House and Senate, with final approval and implementation in July 2018.</p>	
Christy Cronheim	Infant Toddler Program Updates	<p>Christy reviewed the Annual Performance Report for Federal Fiscal Year 2016 with the Council and explained the following:</p> <ul style="list-style-type: none"> • APR Indicators • Timely Services • Natural Environments • Child Outcomes • Family Outcomes • Birth to One Enrollment • Birth to Three Enrollment • 45-Day Timeline • Transition (8A) – Percent of children who have transition steps within their IFSP plan • Transition (8B) – Percent of children who are potentially eligible for Part B where notification to local and state education agencies occurred • Transition (8C) – Percent of children for whom ITP held a (mandated) transition conference was held. • APR Submission and Reporting • (see PowerPoint for more information) 	<p>Christy to visit with Shannon Dunstan regarding developing trainings using Camtasia software.</p> <p>Other options for training are WebEx, a one page PDF document, or updating the PowerPoint</p>

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		Additionally, new member orientation material was discussed. Shannon suggested that the Council work on a script and then they could get together to produce an orientation module using Camtasia software.	for New Members.
Christy Chronheim	Differentiated Monitoring and Support (DMS) Engagement Decisions	Due to time constraints, the Council decided to table this discussion.	Christy will email members a PowerPoint with notes on each slide.
Emily Petersen	Reflection Goals for Strategic Planning	Emily explained that at the last Executive Committee meeting they had agreed to stagger terms, but that the Council needs to vote on this. Ellen moved that we implement staggered terms. Seconded by Christy. With no objection, motion passed.	
Cathie Johnson	Regional Early Childhood Committee (RECC) Report	Cathie (RECC State Chair) provided a quick RECC report. The focus of the RECCs will be to consider their community's needs and conduct outreach and education to those groups; for instance, justice and childcare providers. Cathie then referenced a recruitment brochure that has been developed. Additionally, she provided the Council with a review of what each Region has been doing and encouraged members to attend RECC meetings.	
Carrie Hull, Omair Shamim	Standing Committee Reports	<p>David– Federal Accountability Committee: no report as committee has not needed to meet</p> <p>Carrie – Policies and Procedures Committee Reviewed some policies and asked members how to carry out procedures.</p> <ul style="list-style-type: none"> • Election of Officers <ul style="list-style-type: none"> a. It is preferred that Chair or Vice Chair be a parent. b. Nominations done at the January meeting c. Executive Committee will then discuss nominees. d. Executive Committee will share their thoughts at the next Council meeting, and the whole group will vote. • Vacancies 	Include policies and procedures in the new orientation information.

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		<ul style="list-style-type: none"> a. Nominations will be done via email. b. The vacancy nominations will be reviewed by the Executive Committee. c. Executive Committee will share their thoughts at the next Council meeting, and the whole group will vote. <ul style="list-style-type: none"> • Removal from Committee <ul style="list-style-type: none"> Non-fulfillment of duties – the Council will follow conflict resolution procedures. • Strategic Planning Meeting <ul style="list-style-type: none"> a. Identify Infant Toddler Programs' goals. b. How can the Council advice and assist the vision and the outcomes of the Infant Toddler Program? <p>Transition Committee - Sue Harpold reported on behalf of Omair Shamim:</p> <ul style="list-style-type: none"> • The focus will be on transition from Part C to Part B. • Expanding the committee to include Shannon Dunstan, Erin Bruce, Mary Gauthier, and individuals from school districts. • Christy talked about possibility of creating a Camtasia presentation, which could be posted on the webpage. • The next meeting of the Transition Committee will be held via WebEx; date TBA. 	
Member Collaboration Reports		<p>Carrie Hull, Vice-Chair and Parent Representative has spent the last few days in Africa trying to help a special needs child. There is no support for these children to help them build their potential. She stated what a blessing and tremendous job we all have and what you do is so important, because it makes a difference in children's lives.</p> <p>David Allen, BYU Idaho –His program is trying to keep enrollment up. They now have an infant class. Students are required to take a family community class, along with a practicum. Some pre-school labs have children with multiple disabilities receiving their services within the lab school. Students shadow speech, OT, and PT therapists and special service providers. Interagency agreements are in place.</p>	

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Ellen Neff, College of Southern Idaho (CSI) – Ellen is making progress with a proposed childcare expansion with College. CSI has approached the State Board of Education about providing an early childhood bachelor's degree program.

Cathie Johnson, Community Council of Idaho - Six sites are doing a winter program, and there are Early Head Start programs in Twin Falls and Nampa. Infant Toddler Program interagency agreements are in place. Cathie reviewed the program's mental health budget, and has requested more money due to referral volume.

Jen Haddad, Child Welfare – Work continues on the program improvement plan; meeting with federal partners to finalize it. Case record reviews are being completed in Regions 3 and 4 to ensure services provided met the mark. State-wide training has been conducted, with about 45% staff certified. Child Welfare is working with State Education partners on the Every Student Succeeds Act (ESSA) and finalizing a memorandum of understanding.

Angela Lindig, IPUL – Jennifer Zielinski is the new Director of the Idaho Anti-Trafficking Coalition. Sarah, Brandy and Emily have been stepping up and helping with restructuring. A Parent Leadership training will take place in March, and IPUL is working with YES (Youth Empowerment Services) to provide another training for parents. Additionally, was awarded a contract with TANF (Temporary Assistance for Needy Families), so they will hire a staff person for Region 5.

Mary Gauthier – Western Idaho Community Action Program (WICAP)–WICAP is working on a lot of partnerships. Speech therapists are coming into two WICAP centers and all participating children are being screened. New regulations in Optum have allowed for mental health consultants to come onsite. Many school districts want pre-school. WICAP has partnerships with Weiser, Payette and Caldwell, and Mary has met with Wilder and Marsing. Additionally, in Valley County WICAP is working on an Early Head Start program within a senior center and the seniors are going to be involved.

Suzanne Peck, Title VI-B Coord., Dept of Education – Suzanne is a new member of the Council, replacing Tina Naillon. She would like to host a regional training in the fall

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with the homeless liaisons to strengthen connections with and access to those resources. She would like to have some of the ITCC members present at this training.

Shannon Dunstan, Part B Coord., Dept. of Education –Forty-one school districts do not have current, signed interagency agreements. Each of them have received notification that non-compliance will result in loss of federal funds. The Department of Education will sponsor twenty teachers to go to the Idaho AEYC (Association for the Education of Young Children) conference in June. Additionally, Shannon is partnering with Idaho Special Education Technical Assistance Centers. They are doing a one-day training and they have asked Shannon to organize a track on early childhood trauma. She is working to find people to present with her in June, in Fort Hall, Boise, Moscow, or Coeur d’Alene. Shannon is working with Omair Shamim on early childhood ECO (Early Childhood Outcome) status, and they will get the information to school districts. The Department of Education is partnering with the National Center of Improving Literacy and Public Television to create three ten- minute videos on how parents can help their children be better readers based on their skills rather than their age. The videos will air during PBS broadcasting.

Paula Mason, IESDB – Idaho Education Services for the Deaf and the Blind has a lot going on with a parent group, Idaho Inner Voices, that is advocating for private insurance companies to pay for hearing aids. There is a law in place that when Idaho children are born with a genetic anomaly, private insurance must pay for the hearing aid. Idaho Inner Voices is working on a bill that will piggyback on this law, and help children birth to eighteen access hearing aids every three years. They also advocate for more than twenty visits to learn how to use the technology; 20 visits is all that is currently covered.

Melaine Shephard, ITP Program Specialist - ITP is working on a State Plan Amendment, along with providing policy guidance to Regions and Hubs. Other areas being worked on: (1) APR indicators, (2) working with the Regions on strategies to improve (3) training on Early Childhood Outcomes (ECOs).

Teresa Kross, IdahoStars – IdahoStars is working on improving accessibility to providers, and outreach by providing trainings and technical assistance. The focus has

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been shifted on how to coach better, and in Region 4 IdahoStars is developing trainings for the refugee center to meet the safe sleep requirements. Additionally, IdahoStars is employing multidisciplinary teaming.

Charlene Davis, ITP Developmental Specialist – Charlene will present information about the Infant Toddler Program to the Family Advocate Program next month. ITP West Hub has six Boise State interns.

Ericka Rupp, Child Care – Ericka reported that the new Child Care rules on safe sleep practices have passed both the house and senate. Beginning July 1st, the ICCP child care providers will need to implement the safe sleep practices. The CDC has just come out with a new app regarding developmental milestones. Parents enter their child's birthday to begin tracking their development and they will receive notifications for immunizations, etc. The app can be found at:

<https://play.google.com/store/apps/details?id=gov.cdc.ncbddd.actearly.milestones&hl=en>

There is also an app for teachers, located at google.com store, ELOF#2go.

Ericka then shared the Live Better Idaho website, <https://www.livebetteridaho.org/> and explained how information can be found about all sorts of resources, including free to reduced lunch, help with prescriptions, etc.

Christy Cronheim, Part C Coordinator - The template for the Infant Toddler Program's FFY2018 grant application has been received, and we have posted it on the Infant Toddler Program's webpage for public comment. It will be posted for sixty days. The budget numbers are the same as last year's. Christy then stated that she will send an email to the Council when all comments have been received and let everyone know the next steps.

Emily Petersen, Chair, Parent Rep, and Idaho Spina Bifida Director - Three new families have joined the Idaho Spina Bifida Support Group, and Emily is attending a strategic planning meeting on February 3. The support group's annual carnival has grown too big for the hospital where it is normally held. A gym in Kuna that is big enough has been

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		identified, and it will accommodate more vendors. The support group is also trying to implement a newsletter.	
Emily	Closing: Emily Petersen	Emily thanked everyone for all that they do, and stated that the next meeting will be May 3 – May 4, 2018.	Please email Sue Harpold with your thoughts on our strategic plan.